

*It is our mission for CAPTAIN to help to establish trainer of trainers at the local level on ASD and to support a common set of accepted Evidence Based Practices (EBPs), to connect providers from various agencies in hopes of establishing/strengthening local networks and facilitating cross agency communication and training. There are three **Impact Goals** we are hoping local teams can influence through your collaborative work:*

- 1. Increase knowledge about ASD and EBPs within your communities*
- 2. Increase implementation and fidelity of use of the identified EBPs by providers and implementers*
- 3. Improve and increase collaboration between the various agencies serving and supporting individuals with ASD within your communities (e.g. schools, regional centers, FRCs, vendors/nonpublic providers, mental health providers, etc.)*

In order to work toward these outcomes, we have set the following objectives/requirements for the CADRE members:

ALL

- ☐ Complete “ASD Across the Lifespan” Online Class through Coursera
- ☐ Complete annual CAPTAIN online survey
- ☐ Participate in Annual CAPTAIN Summit
- ☐ Participate in local CAPTAIN collaborative meetings/activities to implement local plans (quarterly)

Requirement of SELPA Nominated Cadre Members

- ☐ Provide trainings for your SELPA on “Overview of ASD, CAPTAIN and EBPs for ASD” (at least 1 per year)
- ☐ Provide 3 Trainings in Specific EBP’s
- ☐ Provide implementation coaching for 3 teachers/programs within your SELPA using implementation checklists and coaching process OR Train 3 additional coaches on CAPTAIN Model of training and coaching EBPs for ASD
- ☐ “Manage Up” and meet with various agency leaders, direct supervisors as well as SELPA Leadership to discuss and plan local implementation of EBPs and Regional Plans

Requirements of Regional Center Nominated Cadre Members

- ☐ Provide trainings for Service Coordinators/RC Staff on “Overview of ASD, CAPTAIN and EBPs for ASD” (at least 1 per year)
- ☐ Provide Training to Vendors on “Overview of ASD, CAPTAIN EBPs for ASD” (at least 3 per year)
- ☐ Meet with your RC Leadership to discuss ways to increase understanding and use of EBPs and Implementation of Regional Plans
- ☐ Participate in Quarterly ARCA sanctioned ASD Coordinators Meetings

Requirements of State and Federally Funded Parent Support Organization Cadre Members (FRC/FEC/UCEDD)

- Share information with your support organization staff about CAPTAIN, EBPs for ASD and LTSAE resources so that they may assist with information dissemination (Does not need to be a formal training, but Cadre must commit to sharing with their staff)
- Act as a LTSAE "Deputy Ambassador," which includes assisting with Regional Milestones Brochure development and dissemination to support child find

Requirements for Pre-service Teacher Educators

- Share information about CAPTAIN and EBPs for ASD with your Department so that other teacher educators at your institution are able to integrate information into their teaching
- Include Overview of CAPTAIN, ASD and EBPs into appropriate course work
- Provide opportunities for teacher candidates in your program to take specific EBP training modules and use fidelity checklists (during observations or as part of their own fieldwork/student teaching)

In addition, as a member of CAPTAIN you are a vital part of your Regional Implementation Team. **All Cadre members are required to attend quarterly Regional Implementation Team (RIT) meeting.** These meetings are an opportunity to share resources, work on your RIT goals, and troubleshoot barriers to implementation and collaboration. How these meetings are structured can help your collaboration process. Here is a *suggestion* for how to organize your quarterly meetings:

Meeting 1 after summit:

- Establish roles & responsibilities (facilitator, note taker, snack person, etc.)
- Schedule all meetings for the coming year (or have a doodle poll person).
- Review or complete GAS goals.
- Break into workgroups or committees to review your action plans for your GAS goals.

Meetings 2 – 3:

- Report out on workgroup activities
- Guest speaker or program showcase

Meeting 4 Before Summit:

- Review all GAS goals and rate your RIT completion
- Prepare for CAPTAIN Showcase (poster to share back with Cadre at the Summit)

How did we do?

Reflect on your work from the past year. Take a few minutes to celebrate your successes!! Evaluate your goals from last year's plan. Discuss those things that contributed to success and may have been obstacles or barriers. Next, think about, share and discuss ways your regional CAPTAIN chapter can work together to accomplish the core impact goals of CAPTAIN. Develop your 2018-2019 goals and have fun!!!

CAPTAIN PLANNING FORMS | 2018

Regional Implementation Team

Region:

Name of RIT:

Goal Area	GAS Score	What influenced our accomplishments?	What were Barriers to our work?
<i>1. Increase knowledge about ASD and EBPs in our community</i>			
<i>2. Increase implementation and fidelity of use of the identified EBPs by providers and implementers</i>			
<i>3. Improve and increase collaboration between the various agencies serving and supporting individuals with ASD (done all together)</i>			

Regional Chapter Name: _____ Regional Facilitator _____

CAPTAIN Liaison _____

Brainstorm on New Projects and Collaborations

(see list below for inspiration, but don't limit your team to the ideas listed)

How can our organizations **work together on training for staff and families?**

- ☐ Provide a presentation to CAC
- ☐ Conduct a collaborative parent training
- ☐ Hold regional conference showcasing EBP's
- ☐ Cross training for new staff,
- ☐ Develop/establish demonstration sites within our region,
- ☐ Hold a make and take for families or new teachers,
- ☐ Other _____

How can our organizations work together **to provide updates** to each other on relevant policy and practice changes that impact services to those with ASD?

- ☐ Customize and distribute the LTSAE brochure
- ☐ Create a regional CAPTAIN social media site with links to CAPTAIN
- ☐ Quarterly meetings,
- ☐ List serve/newsletter,
- ☐ Hot topics presentation at quarterly meeting
- ☐ Other _____

How can our Regional Implementation Team **connect with other agencies** in our area that need to become a part of this network)?

- ☐ Post CAPTAIN brochures at network (e.g. Higher Ed., Vendors/Providers, Local Support and Advocacy Groups)?
- ☐ Give presentations at community colleges, teacher training programs or local advocacy groups
- ☐ Other _____

What **project, conference or product** could our regional team develop (EBP conference, brochure, table at Autism Walk, CAPTAIN Newsletter, etc.)?

- ☐ Customize and distribute the LTSAE brochure
- ☐ Other _____

Goal Area 1: Increasing knowledge about ASD & EBPs in our community

Current Level of Performance Data gathered on (0)	
Initial Objective (1)	
Secondary Objective (2)	
Expected Level of Outcome (3)	1. LTSAE Regional Brochure Distribution Plan:
Exceeds Expected Outcome (4)	

Goal Area 2: Increase implementation and fidelity of use of the identified EBPs by providers and implementers

Current Level of Performance Data gathered on (0)	
Initial Objective (1)	
Secondary Objective (2)	
Expected Level of Outcome (3)	
Exceeds Expected Outcome (4)	

Goal Area 3: Improve and increase collaboration between the various agencies serving and supporting individuals with ASD

Current Level of Performance Data gathered on (0)	
Initial Objective (1)	
Secondary Objective (2)	
Expected Level of Outcome (3)	
Exceeds Expected Outcome (4)	

